TEAMS Screen Guide FIAC  $\cdot$  400-S.1

# FIAC - Financial Accounts/CSRMA

This screen is used for entry of financial accounts and entry of the Community Spouse Resource Maintenance Allowance (for MA-IA and MA-ID involvement units only).

I # 01 02 01	PERSOI NAI JAN: JOHI JAN:	N- ME E N	-	120	JNT 7.97 0.00	VR CC CC	PEND DATE	DIR DEP
# 01 02 01	JAN: JAN:	ME E N	D D	247	7.97	CC CC	DATE	DEP
01 02 01	JAN: JOH! JAN:	E N	D	247	7.97	CC CC	^	Y
02 01	JOH!	N	D	120	0.00	CC	<b>↑</b>	_
•		E	D		_	•	<u> </u>	_
1				1		1	1	<b>⟨</b> }
		MODE A	MORE ACC	MORE ACCOUN	MORE ACCOUNTS: N	MORE ACCOUNTS: N F5=D	MORE ACCOUNTS: N F5=DIDE N	MORE ACCOUNTS: N F5=DIDE NEXT>

Solid arrow = Mandatory field. Open arrow = Optional Field.

# Mandatory Fields ([F1] indicates Online Help is available.)

### BANK/CREDIT UNION

The bank/credit union's name is entered in this freeform field.

### ACCT TYPE [F1]

A code is entered to reflect the type of account. TEAMS is programmed to apply the proper policy for each involvement unit.

### PERSON#

The POA number of the person owning the account is entered here.

### **AMOUNT**

The dollar amount of the account is entered here.

# *VR* [F1]

This field is used to show the means of verification for the account.

February 28, 2003 Page 1 of 2

TEAMS Screen Guide FIAC · 400-S.1

## **Optional Fields**

### JOINT ACCT [F1]

This field is used for an account held jointly with one or more other persons. A code is entered to reflect whether the other account owner(s) is/are in the case, outside the case, or both.

#### PEND DATE

This field is used to pend for verification of the asset information. The pending date for the information is entered in the PEND field, along with a verification code. See the process guide on "Pending" for more information.

## DIR DEP [F1]

This field is used when a TANF Cash participant wishes to have their TANF payment deposited directly into their personal checking or savings account. A 'Y' in this field indicates direct deposit information has been entered for the account on the DIDE (Direct Deposit) screen.

#### CMTY SPOUSE RESOURCE AMOUNT

This field is used to enter the CSRMA (Community Spouse Resource Maintenance Allowance) amount for MA-IA and MA-ID involvements having a community spouse.

# **Display Fields**

## CASE NAME

The case name (Primary Information person) is displayed.

#### CASE NUMBER

The TEAMS case number is displayed.

#### **MONTH**

The month that was entered on the menu prior to accessing the FIAC screen is displayed. The information shown on FIAC applies only to that benefit month.

## **Navigation Fields and Fkeys**

MORE ACCOUNTS	This field displays N if all accounts are listed on the screen, or Y if more accounts are shown on the next page. The user can change Y to N (except at initial entry) to bypass the second page or to use the NEXT> field.
NEXT>	This field allows the user to access the next desired screen by typing the screen name.
F2	The F2 key returns to the last TEAMS menu that was accessed.
F3	The F3 key returns to the SYSE (System Selection) menu.
F4	The F4 key accesses CASU (Case Summary), which lists the names, POA numbers, participation codes, etc. of all members. Pressing Enter on CASU returns to the original screen.
F5	The F5 key accesses the DIDE (Direct Deposit) screen when there is a 'Y' present in the DIR DEP field.
F10	The F10 key accesses the CANO (Case Notes) screen.
F12	The F12 key clears any new data typed on the screen, as long as Enter has not been pressed.

February 28, 2003 Page 2 of 2